

## BISHOPSTONE PARISH COUNCIL

**Minutes of the Parish Council Meeting  
held at 7:30 p.m.  
on Monday 11<sup>th</sup> July 2011  
at Hinton Parva Village Hall**

**Those Present:** Simon Jenkins (Chair), Lesley Drewett (Clerk), Ian Thomas, Sarah Paye, Julian Cooke, Rob Selbourne, Stuart McGuigan, Cllr. Andrew Bennett.

**1. Approved Apologies**

Karolyn Tapper (Vice Chair), Ian Thompson, Doug Stevens.

**2. Signing of Acceptance of Office**

Those Councillors who had not been present at the AGM duly completed and signed the Acceptances of Office and Register of Interest.

**Action: The Clerk is to send the documentation to the Borough Solicitor. (Complete)**

**3. Declaration of Interests**

No declarations of interest were declared.

**4. Minutes of Last Meeting**

The Chair asked for a proposition that the minutes of the June meeting be accepted as a true record. Councillor Thomas asked for the following changes to be made, the changes are shown in italics:

Item 6.1 - Constructive Spend – Horse Rider signs

SBC had sent a letter informing Councillors that the cost would be £850 + VAT. It was felt that a sign each end of Hinton Parva would be appropriate. A Councillor felt that there could already be an existing pole, which may save some expense. The Chair asked whether there was a small A4 map of the parish to mark up where the signs should be positioned.

**Action: The Chair will get a map of the parish and mark up where the signs might be and discuss this with the owner of the horse riding school to see if she was prepared to contribute and Councillors from Hinton Parva.**

Item 8.2 - **S/11/0665JABU** – Demolition of workshop and garden store and erection of new workshop and garden store – Spring Cottage, The City, Bishopstone

Councillors objected to the above applications and were concerned about the materials to be used, they felt the size was out of keeping and the pitched roof was out of scale. It should be kept to the scale of the existing building, built in timber with a single *pitched roof* so that the new building does not substantially *exceed* the old building. The fenestrations were also considered excessive. Councillors felt the building should not be used as accommodation, even as ancillary. Councillors supported the principle of the building.

Item 9 - Councillor Bennett touched briefly on the Coate Planning application; he had asked that all Parish Councils should be kept informed of proposed changes. A letter had been received dated 1/6/11 from Pegasus, which the Clerk had not received. *A Community Land Trust was being proposed, but now may be withdrawn at appeal.*

Item 14.4 - Traveller

A Councillor informed Councillors that the traveller was still in place on the Ridgeway. Councillors felt that firmer action should be taken; Councillor Thomas has had a word with the *traveller liaison officer at SBC.*

**Action: The June minutes are to be brought to the next meeting for ratification. (Pending)**

Signed: .....

Date: .....

## 5. **Matters Arising**

All actions from the previous meeting had been completed except for the following:

### Annual Churchyard Grant

Quotes were still outstanding. This item was discussed under item 9.

### The Lane, Hinton Parva

The Clerk explained that SBC officer Derek Edgington was out of the office until 11/7/11. Her emails had been checked before the meeting and to date a response had not been received.

[Post meeting note: A response has been received from Derek Edgington and the matter is being considered by Councillor Julian Cooke.]

### Constructive Spend – Horse Rider signs

This item had been amended in the June minutes to show that Councillors wished the Chair to see if the owner of the riding school would consider contributing towards the cost of the signs.

**Action: The Chair is to check whether the owner of the riding school would consider contributing to the cost. (Complete)**

### Parishioners feedback & Complaints

[Post meeting note: Derek Edgington has contacted the Clerk and a meeting is being arranged.]

### Liz Smith-Gibbons

A discussion took place and it was agreed that if the Spring Cottage application is granted, the Chair would write to David Potter again.

**Action: The Clerk was asked to chase Liz Smith-Gibbons for a response on their email and photographs concerning Gails Cottage. (Complete)**

### Spring Cottage Planning - S/LBC/11/0668JABU & S/11/0665JABU – Demolition of workshop and garden store and erection of new workshop and garden store – Spring Cottage, The City, Bishopstone

The above planning application had been referred to the planning committee. Councillors were surprised to see that SBC were recommending the application to be granted. They agreed that whilst they did not object in principle to the application, they felt that the application should be deferred for amendments and that a site visit is needed. The Clerk had booked a place for someone to speak at the Planning Committee Meeting. However, as Councillors were unable to attend the meeting, Councillor Andrew Bennett was asked to speak on the Parish Councils behalf.

**Action: Ian Thomas is to draft a note showing Councillors concerns for Councillor Bennett's information. (Complete)**

**Action: Councillor Bennett asked that Councillor Thomas' comments be sent to Iain Tucker at SBC as late papers. (Complete)**

### Solar Panels

Councillors were not happy with the Government's position on solar panels in a conservation area, as notified in the response from David Dewart.

**Action: The Chair is to write a letter to Robert Buckland M.P. It was suggested that a letter might be sent Prince Charles from the Parish Council.**

### Harlestone House

David Dewart had responded to the Chair's email to say that there was no legal problem following the demolition of the outbuildings. However, Councillors felt that they should check whether the property was being developed in accordance with the plans that were submitted.

**Action: The Clerk was asked to retrieve the plans for review before a response is sent. (Complete)**

### Village Highway Maintenance

A revised note had been sent to Councillors before the meeting; after discussion some amendments were made. Some work was also requested for Russley Park.

A Councillor asked whether there were plans to re-surface the road to the Ridgeway as he had heard that this was due to be carried out during August.

**Action: If the road is to be re-surfaced the Clerk was asked to write to say that this would conflict with harvest time for the farmers, and that repairs were not necessary. (Complete)**

**6. Public Question Time**

No members of the public were in attendance. The Chair asked that this item be moved to Item 2 for future meetings.

**Action: The Clerk is to move Public Question time to item 2 on future agendas. (Complete)**

**7. Planning**

**S/11/0862HECO** – Erection of a conservatory – Summer Cottage, West End Lane, Bishopstone. Councillors had no objections to the planning application.

**Action: The Clerk is to write to SBC. (Complete)**

**GRANTED**

There were no granted schedules.

**REFUSAL**

There were no refusal schedules.

**8. Reports from Borough Councillor**

The Borough Councillor had brought along the maps of the Parish for Councillors information. Councillors expressed their disappointment that they could still not tell the difference between adopted and un-adopted roads. Cllr. Bennett explained that the definitive map is 99% complete.

Councillor Bennett had written another letter to the Boundary Commission in connection with a site visit arranged for 21/7/11. Representatives from Parish Councils cannot be invited. Andrew made comment to the coloured supplement in which they had made comment to the 3 member wards being required by law. He had met with one of the commissioners and explained that he did not believe this to be the case. The Commissioner had agreed that it was a presumption and not a requirement. He then re-worded it to say that in law it was a strong presumption. Andrew then went on to explain that it was not a requirement and as a consequence of believing it was a requirement, there are people that have not made a submission to the consultation. Councillors agreed that it would be better to be in a rural constituency rather than an urban one. The Chair had received a letter from Liddington Parish Council which they had submitted, this had said everything he felt was relevant for Bishopstone.

**Action: The Chair is to forward the letter from Liddington Parish Council to Councillors for their information. (Complete)**

**9. Reports from Sub Committees**

Annual Churchyard Grant

No quotation from Andrew Stone had been received. The Chair informed Councillors that it appeared that he had been given verbal approval that he would have a 3 year contract based on the figures supplied at the time to the Church Warden. The Chair had a copy of his first invoice for the year, which when multiplied by 4 came to £3,286.80. This is invoiced quarterly at £821.70. The Chair has reminded Mr Stone that a copy of the quote is required. He felt that as he had been given verbal consent subject to 3% inflation for the next 2 years, this should stand. The new Church Warden understands the necessity of getting quotes in the future.

Signed: .....

Date: .....

Councillors enquired whether the suggestion that the PCC should deal directly with SBC had been considered. The Chair had felt it was better for the things to remain as they are. A discussion took place and it was agreed to defer this to the July meeting with Councillor Thompson in attendance.

**Action: The Clerk is to add this item to the August agenda for discussion. (Complete)**

## 10. Main Points

### Constructive Spend

This item was discussed at item 5.

### Police Presence

The Chair asked for Councillors views on his note and the response to this. Councillors have received comments from parishioners. Councillor Selbourne advised Councillors of the texts farmers receive from the rural crime scene, notifying them of anything suspicious; he wondered if this may prove useful to a bigger audience. Councillors felt that the police were not fulfilling their deterrent level by showing a presence; it was felt that random foot patrol visits would be more appropriate.

It was agreed that if police will be attending coffee mornings, as promised, it needs to be a regular attendance in order that the dates can be put into the newsletter.

**Action: The Clerk is to send the recent email to the Chairman. (Complete)**

### Parish Plan

The Chair had not managed to make contact with Glen Hickman of Liddington.

**Action: The Clerk is to add this item to the next agenda. (Complete)**

### Standing Orders

Councillor Thompson was unable to attend the meeting and it was therefore agreed to defer this item at the August meeting.

**Action: The Clerk is to add this item to the August agenda. (Complete)**

## 11. Accounts to be Paid

The following cheques were presented for approval:

- L D Drewett £22.28

The above expenses were approved for payment by Councillor Sarah Paye, seconded by Councillor Julian Cooke and unanimously agreed.

## 12. Correspondence

The Chair then asked if Councillors wished to view any of the other correspondence; none did.

The Clerk reminded Councillors of the Community First AGM on 14/9/11. The Chair agreed to attend the meeting.

**Action: The Chair is to complete the booking form.**

## 13. Parishioners Feedback/Complaints

### Royal Oak

The Chair had been asked to report that problems at the Royal Oak were now being addressed by Tim Finney and Rachel Ind. Councillor Thomas advised those present that subject to Arkells paying, they will go for a stopping up order, which will mean no annual licence fee. They will then be on church land to the door. A discussion then took place regarding the church owned land as there were concerns around unforeseen charges, but it was agreed that this was a matter for the Royal Oak.

### 2012 Jubilee Celebrations

The Chair informed Councillors that he had met with Sue Walton, David Wray and Tim Finney regarding the Diamond Jubilee extended holidays on 4 and 5 June in 2012. Suggestions had been made for a street market around the pond, holding the annual fete at the same time. However, there was a feeling that the fete should be kept separate.

Councillors felt they were happy to support and encourage any events, but did not feel that they should be responsible for any arrangements.

**Action: The Chair will notify Sue, David and Tim of the Councils views.**

#### Village Clean Up

The Chair advised Councillors of a response to his Chairman's report regarding a village clean up. A parishioner had offered to help and a Councillor volunteered himself and his wife.

**Action: The Clerk was asked to contact SBC for help with bags, gloves, equipment and the use of a skip. (Complete)**

#### Fly Tipping at Thatchers View

The Chair, acting as a parishioner, had spoken to the owner and builders at 2 Thatcher's View regarding soil and spoil which has been deposited into the Dingle by the builders. He has also sent a letter in which it stated that the rubble should be moved by 18<sup>th</sup> July 2011. Councillor Thomas has also been involved in the matter. If the rubble has not been moved he would like the Council to take this forward with SBC.

**Action: The Clerk is to notify SBC after the deadline. (Complete)**

**Action: The Chair is to take photographs of the rubble. (Complete)**

#### Lynchetts

The Clerk had received a complaint regarding a new balcony which has been built at the Lynchetts.

**Action: The Clerk is to send an email to David Dewart asking him to pay a site visit. (Complete)**

#### Christmas Tree

Councillor Thomas asked if a Christmas tree could be included in the constructive spend. The positioning of the tree had been discussed with David Wray and quotes of approximately £200-£300 delivered and inclusive of VAT have been provided for a 15-18 ft tree. The tree would remain in the village hall car park for perpetuity. Lights would also be needed. It was felt that further research is required. It would be good to have this in place for the craft fair at the end of November.

#### Hedge backing into The Dingle

A parishioner had reported a hedge which surrounds their property and needs pruning.

**Action: The Clerk is to contact Annie Ellis. (Complete)**

[Post meeting note: After finding an old email the Clerk contacted James Garrard and Rachel Ind for help.]

#### Sceptic Tank

A Councillor reported that the septic tank at Church Road, Hinton Parva is overflowing again.

**Action: The Clerk is to notify SBC. (Complete)**

#### Holiday

The Clerk reported that she is going on holiday and will leave a message on email to ask that important emails are sent to the Chair. Agenda items will be needed early and these will need to be put onto the board.

**Action: The Clerk is to forward the August agenda to the Chair for distribution. (Complete)**

#### **14. Date of Next Meeting**

The next meeting will take place on Monday August 8th 2011 at Bishopstone Village Hall at 19:30 pm; it was agreed that this meeting would be cancelled on account of holidays if there was no urgent business.

**Action: Apologies to the Clerk before the meeting.**

Signed: .....

Date: .....