

BISHOPSTONE PARISH COUNCIL

**Minutes of the Parish Council Meeting
held at 7:30 p.m.
on Monday 14th February 2011
at Hinton Parva Village Hall**

Those Present: Simon Jenkins (Chair), Lesley Drewett (Clerk), Stuart McGuigan, Sarah Paye, Ian Thomas, Ian Thompson, Julian Cooke, Rob Selbourne, Doug Stevens, Cllr. Andrew Bennett.

1. Approved Apologies

Karolyn Tapper (Vice Chair).

2. Declaration of Interests

There were no declarations of interest.

3. Rachel Ind – Highway Asset Manager

The Chair welcomed Rachel Ind, Councillors and members of the public to the meeting.

The Chair referred to SBC's Highway Management Unit letter dated 28 January 2011, "Notice of confirmation of orders", concerning Footpaths 13, 14 and 15. He had heard that objections may be raised to the proposed adoption by SBC of the path to be added to FP 14, in front of Spring Cottage. Rachel was asked to notify the Clerk should an objection be received. Councillors were in support of this addition.

Rachel informed Councillors of the difference between metalled footpaths, which are StreetSmart's responsibility to maintain, and un-metalled footpaths, which are the responsibility of Annie Ellis and her team.

The Chair asked Rachel to convey his thanks to the relevant teams for the grit bins which have been installed throughout the Parish at the request of the Parish Council and Councillor Bennett. He also asked that StreetSmart be thanked for the clearance of the rubbish on the Bourton Road. Further fly tipping was reported on the Bourton Road, approximately ¼ mile from Hinton Springs. Rachel agreed to report the fly tipping to Streetsmart and copy the Clerk in on the reference number for the job.

The Chair then stopped the meeting to allow members of the public to speak as indicated later in the minutes.

4. Minutes of Last Meeting

The Chair re-started the meeting and asked for a proposition that the minutes of the January meeting be accepted as a true record, the proposition was put forward by Councillor Stevens, unanimously agreed and the minutes were then signed by the Chair.

The Chair then asked for a proposition that the minutes of the Extraordinary meeting held on 31st January 2011 be accepted as a true record, the proposition was put forward by Councillor Thomas, unanimously agreed and the minutes were then signed by the Chair.

5. Matters Arising

All actions from the previous meeting and the Extraordinary meeting had been completed except for the following:

The Island

The Chair now has the plaque donated in memory of Joe Finch which has been restored by Sue Walton; delivery of the new benches is expected at the end of February. The Chair asked whether Councillors felt that the benches should become permanent fixtures on the island.

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Councillors felt they should be free standing. A notice will be put into the newsletter once the benches are in situ.

Notice Board for Russley Park

A decision on a notice board for Russley Park is awaiting the completion of the consultation.

6. **Public Question Time**

The Chair brought this part of the meeting forward to allow the Royal Oak situation to be discussed, but it has been left in this part of the minutes for continuity.

The Chair explained that Rachel had been invited to the meeting so that the Council could understand the direction the Royal Oak dispute was going and the reasons. The Chair explained that it was his understanding that there was currently a planning application in for the decking, which would be determined before any further action was taken. This was confirmed by the landlord, who explained that amendments had been made to the original application and that it will be re-submitted shortly. Councillors were keen to gain an understanding as to why a licence and TRO were needed. Rachel explained the legislative requirements behind this. A highway extinguishment order was debated and Rachel agreed to look into this under the Town & Country Planning Act. However, she could not guarantee the result.

The Chair confirmed with the landlord that he understood his choices and if there was anything further he wished to be discussed. It was agreed that Rachel and the landlord would liaise to discuss any further issues.

Action: The Clerk is to supply the landlord with notes from this part of the meeting. (Complete)

A discussion took place regarding permission given by Richard Hyett, SBC Arboricultural officer, for a hedge which has been planted at Hergest Ridge, the adjoining property to the Royal Oak. As this area in front of the Royal Oak and Hergest Ridge is designated as highway, it was suggested that a cultivation licence might be required. Rachel is to follow this up with Richard Hyett.

Councillors requested up to date definitive maps of the highways within the Parish. Rachel promised to source definitive maps wherever available.

The hedge at City Corner was discussed and Rachel agreed to follow up the progress of the planning application with Zahida Aslam.

A parishioner from the High Street in Bishopstone had attended the meeting to express his concern at the state of the eroded banks and protruding manhole in the High Street, caused by large vehicles; the rain is now also washing away the soil. He had spoken with Derek Edginton from SBC and requested kerbing to protect and maintain the verge. Rachel is to follow this up with Derek Edginton. Councillors supported this request.

Action: The Clerk is to email Derek Edginton supporting the laying of kerbstones in the High Street.

The Chair thanked Rachel and the parishioner for attending, and reconvened the meeting.

7. **Planning**

There were no planning applications for discussion.

GRANTED

S/10/1849/RM – Mounting of 2 no solar thermal panels to South East elevation roof – Gail's Cottage, High Street, Bishopstone

The granted schedules shown below had been received after the agenda had been issued:

- **S/10/1744/RM**– Erection of a hay and feed store – Oaktrees, Russley Park, Baydon
- **S/LBC/10/1910/ROBI** – Demolition of rear lean to, shed and summerhouse and erection of single and two storey rear extensions, first floor side extension. Construction of new drive and vehicular access , and associated works– The Old Bakery, Oxon Place, Bishopstone

- **S/10/1908/ROBI** – Erection of single and two storey rear extensions, first floor side extension. construction of new drive and vehicular access , and associated works– The Old Bakery, Oxon Place, Bishopstone

REFUSAL

No refusal schedules had been received.

8. Reports from Borough Councillor

Councillor Andrew Bennett asked whether the Clerk had seen the transport consultation with three specific questionnaires on rural areas, from Ian Willcox. The Clerk could not recollect seeing the document.

Action: Andrew Bennett is to check the distribution list with Ian Willcox.

[**Post meeting note:** The Clerk found an email received 21/10/10, which had been forwarded to Councillors 24/10/10 for their information.]

Councillor Andrew Bennett reminded councillors of the Cluster meeting to be held on 24 February; the Chair stated that he hoped to attend the meeting.

Councillors were advised of the change of date for the public meeting about the Core Strategy, to be held in Wanborough, which is open to the Parish Council to attend. The meeting has been rescheduled from 21/3/11 to 4/4/11. Councillor Peter Greenhalgh will be attending the meeting. The Chair discussed whether Councillors felt the parish should have their own public meeting; councillors did not feel a meeting would be adequately supported.

Action: The Clerk is to put the article regarding the meeting into the newsletter.

(Complete)

Councillor Bennett briefed those present on the new 8 week consultation period which would start shortly with the issue of a revised draft of the Core Strategy; housing targets in the draft Core Strategy of 2008 and the consultation at that time on the proposed Eastern Development Area had been reduced. The Clerk had obtained 2 copies of the DRAFT core strategy which are on circulation to Councillors. The Clerk informed Councillor Bennett that SBC had been invited to the April meeting to discuss the Core Strategy DRAFT document.

Councillor Bennett also informed Councillors of the Coate development which is imminent and the industrial build close to the Commonhead Roundabout; these will result in an increase to traffic.

The Chair stated that he was confused over the way in which the Parish Council gets guidance from a variety of different sources; he asked how the Parish Council could achieve some clarity. Councillor Bennett suggested attendance at the WALC/SAC meeting. The Clerk advised that this had been unsuccessful in the past and Councillors had decided to lapse their membership.

Action: Councillor Bennett is to forward the current minutes to the Clerk for onward distribution and interest.

David Dewart's letter dated 1 February 2011, "Actions from Parish meeting of 10 January" was mentioned and the Chair explained that this was to be discussed under item 10.1. Councillor Bennett had received the documentation from David Dewart.

9. Reports from Sub Committees

No sub-committee groups had met.

10. Main Points

David Dewart's response

The True Heart. A Councillor expressed his view that the Planning Officers' analysis of the Sarsens Appeal Decision (2002) with regard to the True Heart application was extremely

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weak; the conclusions were not supported by the arguments. It was noted that the Parish Council had commissioned a professional viability report on the True Heart as a pub, as is proposed in the second planning application, with the support of Andy Brown and David Dewart of SBC; Christie & Co are to carry out an initial site survey on 3/3/2011. The Parish Council was of the view that the second application should not be determined before the decision from the appeal hearing to be held on 22 March is available or until the report on viability had been received. There should be a clear order of events. The Parish Council had requested the support of Councillor Bennett in ensuring that this was the case.

The Chair asked whether Councillors felt that David Dewart's letter had covered the points discussed with the Parish Council on 10 January; they did not feel it had.

Action: The Chair is to write to David Dewart. (Complete)

The Clerk had received an article on the planning process from David Dewart.

Action: The Clerk is to put the planning article into the newsletter. (Complete)

Councillor Bennett advised the Chair to write to David Potter in light of the letter of 5/1/11 from David Dewart.

Action: The Chair is to write to David Potter. (Complete)

Draft Core Strategy

This item had been discussed under item 8.

Constructive Spend

The Clerk had been asked to put this item on the agenda following on from the Precept ratification at the January meeting. However, it was decided to wait for the cost of the viability report on the True Heart before this item is discussed any further.

Councillor Thompson suggested that he draft a note for the Parish Times, to explain the rationale for the precept and to ask for input from parishioners; this was agreed.

Swindon Surface Water Management Plan – Halcrow

A document had been received from Halcrow regarding surface water management. A scan of the document had been sent to Councillors before the meeting for their information. Councillors were asked to liaise with the Chair after the meeting.

Action: The Chair is to collate feedback and respond before the deadline. (Complete)

Localism Bill

Councillor Thomas informed Councillors of the benefits of the new Localism Bill:

- The community right to build.
- The community right to buy.
- The right to challenge the ability to take some services away from the Borough.

The Parish Council could therefore get more power. However, it appeared that no funding was available.

Councillor Bennett informed Councillors of the AONB management plan. This puts forward some position statements as an aid when looking at planning, housing, sale of energy and the broad setting. The North Wessex Downs is not a statutory planning authority; however, it does express a view on how the AONB can be best served.

Action: Councillor Bennett is to email through details.

11. Accounts to be paid

The following cheques were presented for approval:

- L D Drewett £55.99
- Navigus Planning £50.00

The Clerk had omitted to put Councillor Tapper's expense claim for £10.06, purchase of refreshments for the Robert Buckland M.P. meeting on 28/1/11 onto the agenda. She asked for this to be given approval with the other cheques.

The above expenses were approved for payment by Councillor Paye, seconded by Councillor Stevens and unanimously agreed.

12. Correspondence

The Chair then asked if Councillors wished to view any of the other correspondence; none did.

Collection of Dog Waste

The Clerk had received correspondence from Richard Fisher of SBC regarding the collection of dog waste. The document had been scanned and emailed to Councillors for their information before the meeting. Councillors did not want new litter or dog waste bins to be provided.

Action: The Clerk is to respond to the relevant questions asked. (Complete)

13. Parishioners Feedback/Complaints

Culvert Works

It had been reported that a culvert is needed at City Corner. Work is also needed on the culvert in New Town lane. These problems should also be included in the Halcrow document feedback.

Action: The Clerk is to email Nick Smith at SBC. (Complete)

14. Date of Next Meeting

The next meeting will take place on Monday 14th March 2011 at Hinton Parva Village Hall, Parish Assembly starting at 19:00 pm.

Action: Apologies to the Clerk before the meeting.

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